



JOB OPENING

Sales Associate – Marché du Collège

OUR ORGANIZATION

VertCité is a non-profit organization that manages projects and offers sustainable development services to citizens, community organizations and institutions.

We lead the Écoquartier program in Saint-Laurent and Pierrefonds-Roxboro and also manages numerous projects in environmental education, greening, residual materials management, urban agriculture, food security, urban biodiversity and active transportation. VertCité also organizes events such as the Érablière Urbaine, Cultivons Saint-Laurent, and the Fête des récoltes de Saint-Laurent.

JOB DESCRIPTION

Reporting to the Food Security Project Officer, the Sales Associate at Marché Du Collège will be responsible for managing our solidarity market located in Beaudet Park.

Their responsibilities include:

- Opening, operating and closing the solidarity market;
- Welcoming and serving customers while ensuring customer retention (in French, English and ideally other languages);
- Ensuring the smooth operation of the market;
- Managing inventory, restocking and placing orders;
- Welcoming and supporting volunteers in various operational tasks;
- Possibility of involvement in related activities: facilitation, solidarity projects, communications, logistics, preparation of tastings, or other personal initiatives related to the project;
- Any other related tasks.

JOB REQUIREMENTS

- Be legally authorized to work in Canada in accordance with applicable laws and regulations in Québec;
- Good physical condition, ability to lift loads and work in various weather conditions (heat, rain, etc);
- Strong abilities in French and English;
- Strong customer service skills;
- Ability to supervise a small team (2-3) of volunteers;
- Demonstrate autonomy, resourcefulness and creativity;
- Be available to work on weekends as required.

ASSETS



- Knowledge of food security concepts, food deserts and related clientele;
- Knowledge of Quebec food products and market environment;
- Work experience in the food sector;
- Teamwork experience.

EMPLOYMENT CONDITIONS

Start date: May 19, 2026

End date: October 31, 2026.

WORK SCHEDULE

28 hours per week, Monday to Thursday (occasional evening and weekend work possible). 12:30 p.m. to 7:30 p.m.

Market opening hours: 2:00 p.m. to 7:00 p.m., Monday to Thursday, from mid-May to late October.

End date: October 31, 2026.

SALARY

Hourly wage : \$18/hour

HOW TO APPLY

Please send a résumé along with a cover letter (this may be written directly in the email) addressed to Antonin Le Luc, Food Security Project Officer, at: antoninleluc@vertcite.ca, indicating the position you are applying for in the email subject line.

Please specify your availability for the summer, your language skills and your interest in working in food security.